## Analyzer International Inc.

Infrastructure Solutions
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## **EXEMPT AND NON-EXEMPT EMPLOYEE POLICY**

An exempt employee is one who is exempt from minimum wage laws and overtime regulations. All personnel with a civil engineering degree are considered exempt.

A non-exempt employee is one who is entitled to the federal/state minimum wage for each hour worked and entitled to receive overtime pay in accordance with federal/state laws and regulations.

All employees are subject to prevailing wage laws while performing field inspection on prevailing wage projects.

## **Prevailing Wage Policy**

- 1. Analyzer uses 1 delta which is the sum total of prevailing wage + prevailing wage fringe benefits (as determined by DIR) minus the sum total of salary rate + fringe benefits
- 2. Delta is accounted as overhead cost.